

FIRST BAPTIST CHURCH

313 N. Poplar Street

Paris, Tennessee

(731) 642-5074

EMPLOYMENT APPLICATION

Position Applied for: _____

Date of Application: _____

Name: _____

(Last) (First) (Middle)

Former Names (Maiden and/or all others)

Address: _____

(Street Address) (City) (State) (Zip)

Social Security # _____ Phone # _____

Email _____

Are you legally eligible for employment in this country? Yes No

Date of Birth _____

(Federal law requires most employers to determine whether applicants may be employed. Proof of citizenship or immigration status will be required upon employment.)

Do you have reliable transportation Yes No

Employment History:

Current or Last Employer

Name: _____

Address _____

Phone# _____

May we contact? Yes No

Date of Employment: From _____ to _____

Position or Title: _____

Name/Title of Supervisor: _____

Starting Salary _____ Ending Salary _____

Describe job duties, responsibilities, and important accomplishments

Reason for leaving or desire to leave: _____

Next Previous Employer

Name: _____

Address _____

Phone# _____

May we contact? Yes No

Date of Employment: From _____ to _____

Position or Title: _____

Name/Title of Supervisor: _____

Starting Salary _____ Ending Salary _____

Describe job duties, responsibilities, and important accomplishments

Reason for leaving or desire to leave: _____

Next Previous Employer

Name: _____

Address _____

Phone# _____

May we contact? Yes No

Date of Employment: From _____ to _____

Position or Title: _____

Name/Title of Supervisor: _____

Starting Salary _____ Ending Salary _____

Describe job duties, responsibilities, and important accomplishments

Reason for leaving or desire to leave: _____

EDUCATIONAL BACKGROUND and QUALIFICATIONS

Address, Dates Attended, Degree

High School

College

Graduate, Technical, or other

If you are presently enrolled in a school, what are you studying?

List special skills or knowledge you have for this position and any other achievements you would like considered

Previous Volunteer Experience: Please list any relevant volunteer positions you have held and list the duties you performed in each position, the name of you supervisor, the address and phone number of the volunteer organization, and the dates of your volunteer service.

Continuing education completed: (*Courses taken, Dates of completion*)

Professional organizations: (*List any in which you have membership*)

References: Please list three individuals who are not related to you by blood or marriage as references. Please list people who have known you for at least three years.

1.

Name: _____

Address: _____

Daytime Phone: _____ Evening Phone: _____

Length of time you have known reference: _____

Relationship to reference: _____

2.

Name: _____

Address: _____

Daytime Phone: _____ Evening Phone: _____

Length of time you have known reference: _____

Relationship to reference: _____

3.

Name: _____

Address: _____

Daytime Phone: _____ Evening Phone: _____

Length of time you have known reference: _____

Relationship to reference: _____

Have you ever been convicted or pled guilty to a crime, either a misdemeanor or a felony (including but not limited to drug-related charges, child abuse, and other crimes of violence, theft or motor vehicle violations)?

Yes No

If yes, please explain:

Non-Discrimination Statement

First Baptist Church Paris does not discriminate against job applicants or employees on the basis of race, color, national origin, gender, disability, age, or veteran status.

Employment At Will

Employment with First Baptist Church is “at will” and not by contract either express or implied. This means that if you become employed at First Baptist Church, both you and the church are free to terminate the employment relationship at any time and for any legal reason.

Certification and Release

By signing this job application, I certify that all the information I have provided is true and accurate to the best of my knowledge, and understand that misleading or false statements on this application may lead to a decision not to hire me or, if hired, to terminate my employment.

I hereby give First Baptist Church permission to contact my previous or current employers, references, schools, and others concerning the statements in this application, and I hereby release all parties involved from any liability as a result of such contact.

I understand that if offered a position with First Baptist Church, I may be required to submit to a pre-employment medical examination, drug screening, and/or criminal background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to effect the results of these pre-employment tests will result in withdrawal of an employment offer or, if already employed, termination of employment.

**BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ,
UNDERSTOOD, AND AGREE TO THE ABOVE STATEMENTS.**

Signature

Date